

UPPER ARKANSAS AREA COUNCIL OF GOVERNMENTS (UAACOG)

Board of Directors Meeting 6/18/2025 10 am Minutes

**3224-A Independence Road, Cañon City, Colorado
and electronically via Teams**

Call to Order

Buck called the meeting to order at 10:06 am.

Roll Call, establishment of a Quorum

Board Members Present: Buck Wenzel, Lucas Epp, Dwayne McFall

Board Members via Teams: Devin Rowe, Dana Greene, PT Wood, Andy Lee

Staff Present: Dave Paul, Tom McConaghy, Chris Henager, Jessica Rathke, Joan Moody, Mike Loyd, Julie Griffo, (**Head Start Staff:**) Misty Atkins, Shawna Lancaster, Jean Piper, Briana Santisteven, Juanita Mascarenas, Doug Moody

Staff via Teams: Mary Tinkcom

Approval of Modifications to the Agenda

Buck requested adding Broker of Record of Insurance Company to be placed at the end of new business.

Dana moved to accept the agenda and the modification

Devin seconded

Agenda and modification approved

Review and Approval of Minutes of April 30, 2025 Meeting

PT moved to approved minutes

Lucas seconded

Minutes approved

Bank Statement Review

Buck asked for discussion or questions

Dana – does this represent all of our accounts?

Dave – these are our primary accounts; checking account balance has gone down but we're looking for reimbursements; pointed out AAA account is going down significantly due to building construction; Rehab Housing account was previously not able to be touched by current management.

PT moved to approve bank statements

Dana seconded

Bank statements approved

Correspondence

Letter from Allie Martinez regarding soda machine in building; previous owner would not donate machine to us, but Allie has purchased it and will operate it independently of her job. Dave wanted to be transparent and let the Board to know about it.

Department Director's Reports

Head Start – Action Item, Approval of Outcome Summary

Chris - Summary: closing out 24-25 fiscal year, in spend down mode to utilize all available dollars; obtaining quotes on HVAC - best quote is \$13,500; adding door to Shawna's office (Health and Wellness support staff - needs locking door for health records); Change of Scope was approved, reducing enrollment slots from 120 to 95 HS funded slots; extra funding will give a 4% pay increase to all staff exclusive of director, allow for purchase of new literacy curriculum, and help cover rising insurance costs. Received award for Head Start funding; Chris is working to adjust budget accordingly.

They are doing lots of reporting all at once for past and current years; last year has been problematic due to GMS not providing needed reports; current FFR due 6/30/25; universal PK report also due. GMS is still a challenge to get needed reports; it can't roll from year to year.

Outcome Summary – last year's kids made significant growth, mostly in 90th percentile for school readiness except for literacy; this is because people are not reading to kids as often, and kids have less access to actual print. Head Start will refocus efforts (purchase of supplemental literacy curriculum); RE-1 schools will also be coaching and modeling literacy skills in classrooms.

Head Start staff (listed above) were introduced.

Dwayne moved to approved Outcome Summary

Lucas seconded

Outcome Summary approved

Housing – Action Items, DOLA contract acceptances, Resolution 2025-009

Mike – 380 Housing Choice Vouchers are being serviced at this point; Lyndsey (Housing Navigator) dealing with finding housing for 20 people referred through HCPF who need ADA apartments; Housing Rehab program to get funded and restart in September if approved; Self-Help build is going great – ahead of schedule due to good weather and plenty of volunteers.

Resolution 2025-009 needs signature authorities for Rehab and Self-Help – Dwayne needs to sign one, rest signed by Dave and Buck

Lucas moved to approve Resolution 2025-009

Dwayne seconded

Resolution 2025-009 approved

Area Agency on Aging (AAA) – Action Item, name change, Resolution 2025-010

Tom – ending dental and vision programs due to lack of funding; community members feel these are the least important areas to receive help with; Homemaker vouchers and Personal Care (currently for less than two months) will be funded ongoing for those who need it to stay out of residential facilities - will save the State a tremendous amount of money; Transportation was recognized as second needed area - \$200 per client is not enough; will be judged case by case and be more flexible; should greatly benefit clients; Code of Federal Regulations has changed to help people with greatest social and economic needs first.

They hope to have grand opening for new building in November; will have more office space, a kitchen, and congregate space for meals and activities.

Resolution 2025-010 to change name to Central Colorado Area Agency on Aging (CCAAA); “Arkansas” in name is confusing on state and national levels; contracts will still be under UAACOG; grand opening of new building will be a good opportunity to rebrand agency.

Asked Board to approve Resolution 2025-010

PT moved to approved Resolution 2025-010

Dwayne seconded

Resolution 2025-010 approved

Women, Infants, and Children (WIC)

Jessica – having trouble hiring educator for Chaffee area; trying to get approval to improve hours and pay for that position; new educator would fill in for Park County as well; looking for funding approval in July; Custer County has almost 100 WIC clients now.

Finance

Joan - working on reporting systems to switch from GMS.

UAADC Business Loan Fund/Enterprise Zone

Dave – clients are paying, almost all delinquencies are being handled; Places to Age in Chaffee is applying for Enterprise Zone; all others are turning in their applications; new businesses are being brought in.

Executive Director’s Report

Dave – continuing to get finances in order; will be adding QuickBooks which will help with less paper and travel; ongoing process with Finance team; working on old reports so we can get our reimbursements; mini-grants are getting paid; Transportation grant had been held up due to Wet Mountain issues; we owe GAC \$100,000 that will be paid out and then reimbursements will need to be processed for 2024 and first half of 2025; County is now

doing grounds landscaping and is much appreciated; water bills have been high; All Staff Meeting was enjoyed by all, employee bonuses were appreciated. New receptionist, Lisa Blackburn, being trained for front desk and Transportation program.

Auditors update: Joan and Dave met with an accounting firm in NY that was very expensive. Hoelting & Company in Colorado Springs has indicated that they will help us work through what we need to complete our audits; will do it for \$50,000. Asks Board to accept our proposal to them. First audit for 2023 will be completed in 1st quarter of 2026.

Old Business

Ratification of 5/12/2025 email vote authorizing – Board did email vote authorizing incentives for Employee Recognition

Devin moved to approve ratification of email vote

Lucas seconded

Ratification approved

New Business

Consider Proposal for Audit Services for 2023 with Hoelting & Company, Inc.

Dwayne moved to approve Proposal for Audit Services

Buck seconded

Proposal for audit services approved

Consider Resolution authorizing liquidation of obsolete vehicles - Resolution 2025-011

Rehab and Self-Help programs have 1996 Ford and 1998 GMC trucks no longer needed; need repairs and fees to make road worthy; will be offered to employees for purchase through sealed bid or sold to salvage companies.

Lucas moved to approve Resolution 2025-011

Dwayne seconded

Resolution 2025-011 approved

Consider Resolution 2025-012 authorizing liquidation of Salida office building

Devin – will money from sale go into General Account or to new AAA building?

Dave – will go into General Account for now; new building is paid for with a grant.

Dwayne moved to approve Resolution 2025-012

Buck seconded

Resolution 2025-012 approved

Change of Insurance Broker

Dave – Siegel and Company in NY is currently our broker; looking into changing our broker of record to someone local who will consolidate all our information; wants to assign Hub International to be our broker of record.

Dwayne moved to assign Hub International as our broker of record

Lucas seconded

Hub International approved as our broker of record

Board Member Comments from around the Room and Region

PT, Chaffee – fuel farm solution will put new fuel tanks above ground; planning new Sherriff's office; had good meeting with Lake County commissioners.

Devin, Buena Vista – busy summer; did land swap with Parks & Wildlife - swapped their entrance land coming into town from the south for a town farm that has water rights; this will add usable land and make the airport more accessible to other development areas; adding stoplights; increased parking fee in lieu from developers - went from \$1200 to \$12,000 per parking spot.

Dana, Leadville – summer uptick in activity; great community events; buckling up for race season.

Andy, Lake – gearing up for tourist season; got nutrition program for senior center.

Dwayne, Fremont - lots of tourists; gearing up for fair; preparing for budget conversations.

Lucas, Custer – public health meetings; refocusing on what we want to do based on funding; asking what community really needs and what grants are needed? Contracted for IT and cyber-security; wants to get best prices for what they're doing.

Buck, Silver Cliff – starting Phase I environmental study for town square concept; getting grant from HUD to purchase and develop area; met with Congresswoman Pederson yesterday – discussed some concerns with her: monthly food drives have been cut; aging programs that are being cut are affecting other areas in people's lives; Social Security taxes. Community Park Fun Day is this weekend.

Dave – wants all counties to check with their finance departments to ensure dues have been paid for 2025; let Dave know if bills need to be sent.

Adjourn Meeting

Buck adjourned meeting at 11:28 am.

Respectfully submitted,

Julie Griffio

P.S. Lunch provided by Chris Henager was amazing! Thank you, Chris!!