

UAACOG BOARD REPORT
February 2010

DEPARTMENT/PROGRAM: Administration – Executive Director

SUBMITTED BY: Judy Lohnes

PURPOSE: The purpose of the Administrative Office is to provide oversight and administrative services for the many programs operating under the UAACOG umbrella. The Administrative Office also provides programs and workers the tools they need to do the work they are charged with doing.

GOALS:

<i>Number of Clients planned</i>	<i>Number of Clients served</i>
See individual program reports	See individual program reports

<i>Budget</i>	<i>YTD Spent</i>	<i>% of Funds Spent</i>	<i>% of Year expired</i>
See individual program reports	See individual program reports		

Expected changes to budget?

See the report from the Finance Office.

Highlights:

Staffing Changes

Our front desk receptionist resigned the last week of January. We will use this opportunity to incorporate a new job description with a required skill set that provides more support to the Fiscal Office. We need to determine if additional support from the front desk will satisfy staffing needs for the Fiscal Office, or if an additional FTE will be required in that department.

Pre-Disaster Mitigation Planning

The PDM planning is still in process. Bob is working on the draft to submit to the State. He anticipated completing the draft a month ago. However, he has encountered several content problems.

Local Governments desiring to apply for FEMA funds for mitigation strategies will need to host a public hearing for the plan and formally adopt the plan. Our grant expires at the end of February.

The good news is we have made significant progress with in-kind contributions. The GIS worker in Lake County has done quite a bit of GIS work that is relevant to the plan and has documented his time for us.

I submitted a quarterly report in January. I will be happy to share any quarterly reports from any projects with you upon request.

Website Update

No real progress occurred due to time constraints.

GoToMeeting

Carole Custer and I worked on GoToMeeting training in my office in January. It was a productive process for both of us.

Local Transportation Coordinating Council

We received an electronic copy of the 5304 Planning Grant Contract on January 29. Bud has signed it and it has been returned to the State. As soon as we have a fully executed copy we will begin work with the consultant.

We also received information on February 1 on our request for technical assistance transitioning our Transit Advisory Committee into a functioning Local Coordinating Council.

Upcoming Events and FYI's

- February 11 – Central Peaks Regional Council (El Pomar Foundation) will hold its annual awards ceremony in Canon City at the Abbey. UAACOG will receive \$10,000 for emergency funds.
- February 17 – UAACOG Board of Directors meeting
- February 18 – closing on the sale of one of the Housing Rehabilitation Projects that we foreclosed on.
- February 19 – Chaffee Housing Trust meeting in Salida
- February 25 – Regional Workforce Board meeting. The board will be voting on whether or not to continue subcontracting WIA services.
- March 2 – Nonprofit Day Celebration – Holy Cross Abbey
- March 4-5 – Beth and JoBeth will be facilitating a Grantsmanship Workshop for nonprofit organizations. The workshop will be held at Colorado Mountain College in Buena Vista.
- March 19 - Colorado Association of Regional Councils meets in the Denver area. Location yet to be determined. I will chair this organization until the Annual Meeting in June when elections will be held.

Heads Up aka “DUCK”

While we are enjoying a healthy budget this year, the future is not as bright. With state funds disappearing and ARRA funds being one-time money, we expect to find ourselves in a very tight situation next year.

I attended a webinar hosted by the City of Cañon City on February 4 about proposed Proposition 101 and Amendments 60 and 61. These are definitely threats to local and state government. The citizens must be informed of the consequences of these extraordinary measures.

Letters, notes, testimonials, client stories

I am working on the Annual Report. The program managers are submitting data and testimonials now. We have many very touching stories of the impact we make on the lives of people every day. I want to recognize and congratulate the front line staff and their managers who devote every day to making a difference.